In this scenario a learner will request and complete eLearning curriculum. Here are instructions after logging into Cornerstone: https://uclahealth.csod.com/samldefault.aspx

There are two ways (options) a user may request eLearning curriculum in Cornerstone. These options include: (1) The Global Search, and (2) The Browse for Training Catalog.

OPTION (1) Global Search:
In the Global Search Box, you may search for a curriculum by title or topic.

1. After logging into Cornerstone, in the upper right hand corner of the screen, type the name of the curriculum into the Global Search Box. Type the Curriculum ID. This example shows ELTEST100, however please enter the curriculum ID you wish to search. Once it appears, select it by clicking the title.

2. Click Request.
3. The online training will be added to your transcript. For Curricula, click Open Curriculum.

4. The curriculum will show 0%. Click View Details for Required Lessons.

5. Click Launch to complete the request online course. Note: before you see the launch button, you will click Activate.
5. Return to your Transcript anytime by using the Learning tab, and then click View your Transcript.

6. Once you complete the required online course (or learning objects) for the curriculum, you will see the curriculum player turn to 100%.

7. There is an optional survey that the learner can complete by clicking the link that say’s “Please help us by evaluating this course. We value your feedback.”
6. From your transcript, you may also view your **Completed** courses by clicking the **Active** dropdown menu, and choosing **Complete**.

**OPTION (2) Browse for Training Catalog:**

The Browse for Training Catalog allows you to browse, all of the courses in the catalog, by a particular category.

1. From the **Welcome** page navigation toolbar, hover over **Learning**, and click **Browse for Training**.

1. Using the left navigation pane. Under **Subject**, click **CareConnect** and you can see additional filters by Subject. You can also filter by event (ILT) or curriculum (ELT)
2. Scroll down to the course of choice, and click on the **Title** of the course.

To complete the complete the curriculum, follow steps 2 thru 6 mentioned in Option 1.